



It is the mission of the Lakeshore Excellence Foundation to acquire and distribute resources in support of the Lakeshore Public Schools for programs and projects aimed at enhancing, enriching, or supplementing learning opportunities for students, staff, and community.

Lakeshore Innovation Grant Application

Thank you for applying to the Lakeshore Excellence Foundation for an Innovation Grant.

A descriptive guideline of this grant is as follows:

- The Innovation Grant is typically a request with a completion cost of up to \$2500
- The proposal is to be completed within the school calendar year which it is granted
- The proposal should be creative, innovative, and supportive of the LEF mission statement, as well as an idea that the district will endorse, but cannot fund within its current fiscal budget. Please think 'INNOVATION' when considering your application idea
- The grant proposal should offer a quality educational experience/opportunity for Lakeshore students, staff, and/or community

PLEASE PROVIDE THE FOLLOWING INFORMATION:

Contact Person: _____ Phone Number: _____

Applicant Name(s) and E-Mail Address(es): _____

Level/Group/Dept. _____ Building: _____

Amount Requested: _____

Your application will be evaluated using the following **REQUIRED** information, which should be completed as a separate attachment to this form. Please keep in mind that inclusive information and quality of presentation of your written application will be one part of the evaluation process. The impact of your proposal on our students, school district, and/or community will be a strong consideration of the LEF Innovation Grant Committee's evaluation. *Please include information, details, and/or pictures that will help us better understand and consider your Lakeshore Innovation Grant proposal.*

1. Please provide a brief overview of your innovative idea.
2. Explain the main goal of your Lakeshore Innovation Grant proposal and how it will impact and supplement the current curriculum, students, staff, and/or community. **BE SPECIFIC!**
3. Specify the Lakeshore population that will be most impacted by your innovative idea.
4. Please include a narrative description explaining specific details and information to help the LEF Innovation Grant Committee fairly and objectively evaluate and consider your submitted proposal.
5. Describe/list the materials, supplies, resources, etc., that will be required to accomplish this proposal (you may also include photocopies of your source information, pictures,).
6. Please provide, in detail, the estimated cost breakdown, along with an estimated final total for implementation of this proposal.

(Please note that this application continues on the reverse side of this form)

7. Have you received a Lakeshore Innovation Grant in the past? NO _____ YES _____
If you answered YES, please list Grant(s) you have received. ***This information will NOT impact your proposal's consideration!***

8. Each application must meet specific criteria for consideration. Please acknowledge the sections that follow with a check mark to indicate that your proposal is within the mandatory guidelines and you can fulfill the requirements to be eligible for a Lakeshore Innovation Grant.

- _____ The proposal will be implemented within the current school year.
- _____ If awarded a Lakeshore Innovation Grant, I will submit pictures of the project to the Lakeshore Excellence Foundation. Photos of the Innovation Grant recipients and/or participants may be featured in publications such as the Lakeshore Light, LEF Newsletters, LEF Website, and other area media.
- _____ If awarded a Lakeshore Innovation Grant, I will attend the **June** Lakeshore Excellence Foundation Meeting to share a brief summary and examples (as applicable) of the finished project with board members.
- _____ If awarded a Lakeshore Innovation Grant, I will submit a written summary describing the completed project to the LEF Innovation Grant Chairperson within 2 weeks of project completion or no later than the June LEF meeting I will attend to summarize my completed project.
- _____ *I have completed the application in its entirety, supplying all required information pertaining to grant consideration, ***obtained required signatures, and have made and submitted 10 copies*** of the Lakeshore Innovation Grant Application (including all attachments) to the Lakeshore Public Schools Administration Office:
ATTN: Gina Urban, LEF Innovation Grant Application.

***APPLICATION DEADLINE: 4:00 P.M. on the first Monday in May.** Late applications will **NOT** be evaluated. Consideration of your application and notification of its status will take place no later than the end of the first week of June.

REQUIRED: APPLICANT'S SIGNATURE	DATE
REQUIRED: BUILDING PRINCIPAL/SUPERVISOR SIGNATURE	DATE

THANK YOU FOR APPLYING FOR AN LEF INNOVATION GRANT!

Please direct your questions to:
Gina Urban, 429-7142 or urbangina@aol.com