



Lakeshore Excellence Foundation

REACH HIGHER

It is the mission of the Lakeshore Excellence Foundation to acquire and distribute resources in support of the Lakeshore Public Schools for programs and projects aimed at enhancing, enriching, or supplementing learning opportunities for students, staff, and community.

FOUNDATION PROJECT GRANT APPLICATION

Thank you for applying to the Lakeshore Excellence Foundation for a ***Foundation Project Grant***. A descriptive guideline of this grant is as follows:

- The Project Grant is typically a request with a completion cost of more than \$2500
- The proposal may take up to three years to fully implement
- The proposal should be creative, innovative, and supportive of the LEF mission statement, as well as an idea that the district would endorse, but could not fund at the time of the application—this grant is an opportunity to ‘think BIG’!
- The proposal should impact a large constituency of Lakeshore students, staff, and/or community

PLEASE PROVIDE THE FOLLOWING INFORMATION:

Contact Person: _____ Phone Number: _____

E-Mail Address(es): _____

Applicant’s Name(s): _____ Level/Group/Dept. _____

Building: _____ Amount Requested: _____

Estimated Grant Completion Date: _____

Your Application will be evaluated using the following **required** information, which should be completed as a separate attachment to this form. Please keep in mind that complete information and quality of presentation of your written application will be one part of the evaluation process. The impact of your proposal on our students, school district, and/or community will be a strong consideration of the LEF Foundation Grant Committee’s evaluation.

1. Please provide a brief overview of your ***Foundation Project Grant*** proposal.
2. Explain the main goal of your ***Foundation Project Grant*** proposal, including how it will impact and enhance the current curriculum, students, staff, or community. ***BE SPECIFIC!***
3. Specify the Lakeshore population that will be impacted.
4. Describe/list the materials, supplies, resources, etc., that will be required to accomplish this proposal. (You may also include photocopies of your source information, pictures, etc....)
5. Please provide, in detail, an ***estimated*** cost breakdown and ***estimated*** final total for implementation of the proposal.
6. Please include a narrative description explaining specific details and information to help the LEF Projects Committee fairly and objectively evaluate and consider the submitted proposal.

Please note that this application continues on the reverse side of this form.

7. Each application must meet specific criteria for consideration. Please acknowledge with a check mark each section that follows, to indicate that your proposal meets the guidelines to qualify as a *Foundation Project Grant* and that you will complete all the specified requests.

_____ The total estimated cost of the proposal is presented in detail.

_____ The proposal will be implemented within three years of being awarded.

_____ I will attend an LEF Project Grant Meeting to provide further information that will help the committee in the consideration of my grant application (approximately 20 minutes).

_____ If awarded a *Foundation Project Grant*, I will submit pictures of the project to the Lakeshore Excellence Foundation. The LEF may also feature a photo of the Foundation Project Grant recipients and/or participants in publications such as the Lakeshore Light, LEF Newsletters, LEF Website, and The Herald-Palladium.

_____ If awarded a *Foundation Project Grant*, I will submit a written summary describing the finished project, along with a detailed final expense report, to the Lakeshore Excellence Foundation within two weeks of completion/implementation.

_____ If awarded a *Foundation Project Grant*, I will attend a Lakeshore Excellence Foundation Board Meeting to share a brief summary of the finished project.

_____ I have completed the application in its entirety, supplied all required information pertaining to the grant consideration to the best of my knowledge, ***obtained required signatures, and have made 10 copies***, including attachments, of the *Foundation Project Grant Application*.

_____ I will submit the *Foundation Project Grant Application and copies* to the Lakeshore Schools Administration Office: ***Attention Lori Doggett, LEF Project Grant Application***
The application should be submitted by one of the following Grant deadline dates: October 15 or March 15.
I will be notified of the status of my grant within 3 months of its submission*.

***Please Note:** You may submit a *Foundation Project Grant Application* at any time throughout the year. Consideration of your application and notification of its status will take place within 3 months of the published deadline dates.

8. Have you received a LEF Foundation Project Grant in the past? NO _____ YES _____
If you answered YES, please list the year(s) and Grant(s) you have received. ***This information will not impact your proposal's consideration!***

9. Have you applied for other grants or monies with this proposal? NO _____ YES _____
(Helpful information in the event the LEF is able to support your only grant in part)

10. Please submit your grant application with the following required signatures.

_____ REQUIRED: APPLICANT'S SIGNATURE _____ DATE

_____ REQUIRED: BUILDING PRINCIPAL/SUPERVISOR SIGNATURE _____ DATE

Please direct your questions to:
Lori Doggett, 428-3379 or ldoggett@parrett.net
ADDITIONAL FORMS AVAILABLE ONLINE AT: l-e-f.org

